



SPAGHETTI TREE

**1 WALTON STREET,
WALTON ON THE HILL
TADWORTH
SURREY**

PRIVATE FUNCTIONS & CELEBRATIONS



INFORMATION PACK



About Us

Established in 2004 - Spaghetti Tree Walton is located in the heart of Walton On The Hill opposite the stunning Walton Mere Pond & Walton Heath Green.

Our licensed venue can cater for small or large wedding breakfasts, birthdays, corporate functions, wakes and more.

We can cater for up to 100 guests, with non-seated receptions for approximately 150 guests.

We understand that preparation and planning are key to achieving your perfect day and our skilled event planners are available to guide you through making your vision come to life.



Spaghetti Tree

1 Walton Street, Walton on the Hill, KT20 7RW T:
01737 819919 E: info@spaghettitree.co.uk



Costs

Here at Spaghetti Tree, we don't charge venue hire, we simply work on a minimum spend basis:

Evening Venue Hire from 5pm

Monday - Wednesday £3,000

Thursday £5,000

Friday £6,000

Saturday £6,000

Sunday £3,000

Lunchtime and Partial Venue hire is negotiable.

Our minimum spend is inclusive of bar snacks, drinks, set menus & canapés.

Please note, entertainment is not included however we have a large selection of amazing entertainers available to book.



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FAQs

Can we have a Set Menu?

Our events team can design you a set menu to suit your needs. We also offer a selection of canapés for standing parties.

What are the options with music?

You can bring your own DJ or singer or book one of ours, we are flexible. We use an Entertainments Agency that covers all aspects of entertainment from singers, DJs, dancefloors and much more. We have a music sound system to produce high quality ambient music for your party. Please note timing restrictions apply for live entertainment. Please note that if you do wish to bring your own entertainment, we do require public liability insurance and PAT testing certificate.

Can I Decorate?

We appreciate every function is unique and we want to make sure you can create that wow factor, so decorations are welcome. Unfortunately we do not allow confetti.

We work with an event stylist who can create all aspects of decorations from balloons, signage, flowers and more just for you.

Can I bring my own Drinks?

As a licensed venue, guests are not permitted to bring their own alcohol.

Are there car parking facilities?

Unfortunately we do not have a car park however There is free off-street parking.



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Terms & Conditions

1. Definitions

'The Client' refers to the person(s) making the booking. 'The Company' refers to Spaghetti Tree.

'Premises' means the premises known as Spaghetti Tree, 1 Walton Street, Walton on the Hill, KT20 7RW.

2. Use of Premises

On the agreed date, the Client will have exclusive use of the premises from an agreed time.

3. Finance

A deposit of 20% of the minimum spend is required to confirm and book your event. A further 20% payable 6 months prior to the date of the event and the balance paid 1 month prior to the event unless agreed in writing otherwise.

4. Cancellation

Any cancellations MUST be confirmed in writing. The Terms are:

i) The deposit is non-refundable in the event that the Client cancels however is wholly refundable if the cancellations made by the Company or occurs due to force majeure.

ii) If the Client gives over 6 months notice, 100% of any payments with exception of the deposit are refundable.

iii) If the Client gives 4 months notice, 75% of any payments with exception of the deposit are refundable.

iv) If the Client gives 2-4 months notice, 50% of any payment with exception of the deposit are refundable.

v) Within 1 month, the Client will be liable for 100% of the facilities and services booked.

5. Orderly Conduct

The Client is deemed to be responsible for the orderly conduct of guests attending the function and will ensure that;

5.1. No nuisance or noise is caused either to the Company or its clientele.

5.2. No damages are caused to the premises and to return the premises to its original condition and decorative order at the end of the occupation period. The Client shall be made liable to compensate any damages made to the premises. The

Company reserves the right to make additional charges to cover cost for any reasonable repairs deemed necessary at its sole discretion.

5.3. If any changes are made to the premises (interior and exterior) by the Client, such changes must be of temporary nature only and the premises are to be restored to their original condition at the end of the occupation period.

5.4. The Client shall remove at their own cost all materials externally brought into the premises.



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5.5. The Client will comply with any reasonable requests made by the Company and with any rules and regulations the Company have in place

5.6. The Company reserves the right to fully protect its operating license and will decline to continue to serve any customer / guest whose behaviour may be considered to be impaired by any other indulgence in drinking

5.7. The Company has a zero tolerance to drugs policy. Any result in this being found on the Premises, The Company reserves the right to close down the function and no refund will be applicable.

6. Numbers

Total numbers must be confirmed before the final instalments paid 1 month before the event. The minimum numbers of persons advised should not drop below 10%. If numbers reduce within 1 month of the event, then regrettably this is non-refundable however may be transferable to a bar tab.

7. General

7.1. The Company shall not be liable in any way for any proceedings damages costs or expenses or other liability incurred by the Client or any person in any way related to the use of the premises and the exercise of the license hereby granted.

7.2. All payments to be made under this Agreement are including a non-discretionary 12.5% service charge and VAT.

7.3. The Client will be responsible for all artists payments for the entirety of the event, the Company will not be responsible for any outstanding payments regarding entertainment whatsoever.

7.4. The Client will adhere to the timetable agreed with the Company and completely vacated the premises at an agreed time.

7.5. The Client will ensure that no food or beverage of any kind is brought onto the premises by themselves or guests for consumption on the premises, with the exception of celebration cakes or with the Company's written agreement.

7.6. Prices quotes are subject to variation up to three months prior the function, after which they may vary due to budget, value added tax, inflation, currency variation or other reasons which are outside of the management's control.

7.7. The Company is not liable for any undisclosed allergies of the client or guests which should bear clearly outline in writing to the company before the event date via the Event or General Manager.



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